**AGENDA – JANUARY MEETING of CROSTON PARISH COUNCIL**

*Members of the Council are summoned to the Nov Meeting of Croston Parish Council, to be held on Wednesday 8th January 2025, 7.30pm*

*Main Hall, Croston Old School, Church Street, Croston*

Paul Cafferkey, Acting Clerk & Responsible Financial Officer

1. **Apologies for Absence**
2. **Declarations of Interests.**
3. **Minutes of the Last Parish Council Meeting:** to agreeminutes of meeting held on the 11th Dec 2024.
4. **Public Participation:** to invite and listen to issues raised by members of the public.
5. **To discuss New Year’s Day Flooding.**
6. **Planning Matters:**
7. 24 /01082/FULHH. 20 Rectory Close PR26 9SH. Single storey side/rear extension (following demolition of garage).
8. **Financial Matters**
	1. To approve the financial statement as at 31st Dec 2024.
	2. To discuss and approve changes to signatories to the Parish Council’s Bank Account.
	3. To approve the following transactions processed through the Parish Council bank account in Nov & Dec Oct 2024.

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| --- | --- | --- | --- |
| Date | £ | Payee | Description |
| 01-Nov-24 | 36.96  | Direct Debit (GOCARDLESS) | Website monthly subscription |
| 01-Nov-24 | -550.90  | CHORLEY BC CR | CIL Income |
| 13-Nov-24 | 2,379.00  | B/P to: Signs of Cheshire  | New Parish Council Noticeboard |
| 13-Nov-24 | 6,000.00  | B/P to: John McDougall | Electrics for The Green |
| 13-Nov-24 | 30.00  | B/P to: Croston Old School | Rental of Hall  |
| 13-Nov-24 | 1,060.80  | B/P to: Countrywide Mntnce | Winter Mntnce on the Park |
| 18-Nov-24 | 22.35  | B/P to: Employee 2 | Employee 2 Expenses Tax Mth 8 |
| 18-Nov-24 | 315.72  | B/P to: Employee 1 | Salary Tax Mth 8 |
| 18-Nov-24 | 591.92  | B/P to: Employee 2 | Salary Tax Mth 8 |
| 18-Nov-24 | 154.35  | B/P to: Amy Evans | Locum Clerk |
| 18-Nov-24 | 300.00  | B/P to: Croft Field | Bio Diversity Grant to Craft Field |
| 18-Nov-24 | 34.40  | B/P to: Cllr Turner | Cllr Travel expenses re LALC mtg |
| 18-Nov-24 | 10.80  | B/P to: Paul Cafferkey | Employee 2 Mileage Tax Mth 8 |
| 30-Nov-24 | 6.00  | Service Charge | Bank Charges |
| 02-Dec-24 | 36.96  | Direct Debit (GOCARDLESS) | Website monthly subscription |
| 11-Dec-24 | 360.00  | B/P to: A Wade | Erection of Noticeboards |
| 11-Dec-24 | 516.00  | B/P to: John Mayor & Sons  | Christmas Tree |
| 11-Dec-24 | 1,380.00  | B/P to: Countrywide Mntnce | Grounds Mntnce |
| 11-Dec-24 | 36.00  | B/P to: Croston Old School | Rental of Hall  |
| 17-Dec-24 | 315.72  | B/P to: Employee 1 | Salary Tax Mth 9 |
| 17-Dec-24 | 183.14  | B/P to: Employee 2 | Salary Tax Mth 9 |
| 17-Dec-24 | 5.40  | B/P to: Employee 2 | Employee 2 Mileage Tax Mth 9 |
| 17-Dec-24 | 1.40  | B/P to: Employee 2 | Employee 2 Expenses Tax Mth 9 |
| 31-Dec-24 | 6.00  | Service Charge | Bank Charges |

1. **Payments approved by email or pre-approved and retrospectively noted:** None
2. **Acting Clerk’s Claim for Dec 2024:** to approve the Acting Clerk’s hours 19.40 hours, mileage of 12 miles, and expenses of £2.10 for Dec 2024.
3. **To confirm appointment of new Clerk & Responsible Financial Officer.**
4. **Parish Councillor Vacancy:** Update**.**
5. **To discuss Bus Service consultation.**
6. **Parish Council annual commitments -** Update
7. **Damaged Parish Council Noticeboard –** located on wall of Morrisons
8. **To approve annual hedge cutting on The Green**
9. **To agree reimbursement of £21.43** re battery for handheld radios.
10. **Future of Parish Newsletter.**
11. **Neighbourhood Area Group Meetings:** February/March 2025.
12. **Chorley Liaison Mtg:** Wed 22 Jan 2025, 6.30pm, Chorley Town Hall.
	1. to agree representative to attend.
	2. to consider offer of help from Croston Together (Mr N Norcross) to help compile grant claim for improvement(s) to Recreation Park.
13. **Fallen Tree Incident:** re Grape Lane – update
14. **To confirm dates of Parish Council meetings for 2025.**
15. **Reports** from outside bodies (if applicable).
16. **Correspondence:**
	1. Report from member of public re narrowing of footpath due to vegetation on Moor Road.
	2. Lancashire County Council; signage for outside of Recreation Park.
17. **Date of Next Meeting:** to confirm the date of next meeting.

Prepared & approved by Paul Cafferkey, Acting Clerk to Croston Parish Council
3th Jan 2025